

## AUCTION SCHEDULE & PROCEDURES

### LIVE AUCTION

*Saturday at 8:00 PM*

### SILENT AUCTION

*Open now! Closes Sunday at 8:00 PM*

#### Logging In

Please go to our auction website (<https://event.gives/1708gallerycabinfever>) and log in:

1. Click on the menu (the three lines) in the top right-hand corner and click "Login." If you don't see the "Login" button, and instead it says "Logout," success! You are already logged in and ready to go!
2. Use the phone number (home or mobile) and password you provided at registration to log in.
3. If you have forgotten your password, you can follow the process above and click on "text me a pin" or "email me a pin" and sign in with that pin to join the event.

Google Chrome is the preferred web browser for this auction site, so use that if you have it!

#### Bidding

Your "bid number" will be the name you used to register on the auction website. You can edit your name by clicking on the menu (the three lines in the top right-hand corner of the screen) and then click "Profile." This will allow you to edit your name, contact info, payment method, and other details.

If you registered on behalf of multiple people who may be bidding/paying separately, please make sure they complete their own free registration so they can bid independently!

### LIVE AUCTION

*Saturday at 8:00 PM*

\*Please log in early (beginning at 7:45 pm) to make sure you're all set before the auction begins at 8:00!  
**Once you're logged in, be sure to click the START button to join the broadcast.**

The auctioneer will introduce each work and will start the bidding. The starting bid and all subsequent bid amounts will be shown at the bottom of the screen. To bid on a Live Auction artwork, press and hold the "Bid" button. Your name and bid will be visible on the screen. The highest bid acknowledged by the auctioneer shall be deemed a legal contract for that bidder to purchase. All sales will be recorded and tracked using your registration and you will be prompted to settle your invoice following the close of the silent auction. If the reserve is not met, the item will not be sold.

### SILENT AUCTION

*Open now! Closes Sunday at 8:00 PM*

The silent auction will remain open through 8:00 PM on Sunday, January 21.

On the auction website, click "[View Items](#)" at the top of the page to see all the auction items, and then click on each item individually to view the full details. To bid on a Silent Auction artwork, use the "Bid" button on the page for that artwork. The website will automatically show the current ASKING bid, but you can bid higher if you'd like. Bid increments for the Silent Auction are \$25. Throughout the week, you will be notified if a higher bid is made. Artwork may be purchased outright at any time by manually entering the "Buy It Now" price as your bid amount.

At the close of the auction, the highest bid will be deemed a legal contract for that bidder to purchase the item.

All sales will be recorded and tracked using your registration and you will be prompted to settle your invoice following the close of the silent auction. If the reserve is not met, the item will not be sold. The highest bidder receives the item.

### **HOPE WALL FOLIO AND PRINT EDITION**

There are a limited number of Hope Wall print items available for straight sale. You can purchase these items at any time on the Event.Gives auction site (no need to bid!).

### **RAISE YOUR PADDLE!**

Raise Your Paddle in celebration of 1708's 42 years of being a catalyst for contemporary art and artists and help catapult us into our 43rd year!

Money raised tonight directly supports exhibitions and programs in 2021-2022, including exhibitions by Hasseb Ahmed and Lilian Kreutzberger. Raise Your Paddle contributions will also support InLight 2021, the 14th annual exhibition of light-based art and performance!

2021-2020 continues 1708's trajectory of ever-increasing support for artists—in 2010, we offered our exhibiting artists \$300, the gallery space, and best wishes for a safe trip. Today, we offer artists a \$1,000 honorarium, travel stipends, and up to \$4,000 in production, installation and shipping assistance, as well as our expertise and access to the Richmond community.

The Auctioneer will offer suggested levels during our Raise Your Paddle. To donate, simply press and hold the amount on the screen. If want to give at a level other than the suggested amounts, you can enter your own amount. Be sure to press the donation button long enough for it to accept and confirm your donation. Contributors will be acknowledged at 1708 throughout the entire 2020-2021 exhibition season (September – August). Contributions raised from Raise Your Paddle are fully tax deductible as allowed by law.

### **PAYMENT AND REMOVAL**

Checkout will occur through the Event.Gives auction platform. Checkout will be organized by your registration. Your total purchases and contributions will be ready, and you will be prompted by text to close out your invoice. All purchases are final and must be paid for on the evening of the Auction. No exchanges or refunds will be allowed.

You can pick up your purchases in person at 1708 Gallery beginning Monday, February 22 from 11-5. If you will not be able to come pick up your artwork during those times, please contact us for alternative arrangements.

If you are a Cabin Fever sponsor, we will contact you on Sunday to coordinate the delivery of your artwork.

### **TAX DEDUCTIBILITY**

1708 Gallery is a registered 501 (c)3 charitable organization. If the price you pay for a piece exceeds the fair market value of the piece as stated online and in the auction program, the excess portion of the price may be deducted as a charitable contribution.